

Director of Human Resources – Peace River Center

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Peace River Center is seeking a Director of Human Resources - an essential part of the leadership team providing human resource, educational and performance improvement services and solutions.

Director of Human Resources Responsibilities:

- Identify trends in compensation and benefits and make recommendations to maintain organizational objectives and competitive position in the market
- Develop and administer employee policies and procedures
- Coaching and consulting employees and supervisors
- New employee recruiting, onboarding, training and development
- Credentialing and privileging clinical and medical staff
- Unemployment and worker's compensation tracking and reporting
- Monitor annual appraisal program including job descriptions, salary administration, licensure and performance evaluations
- Administer organization-wide programs to include: employee opinion surveys, rewards and recognition, leader and employee development
- Create a streamlined Human Resource function that promotes sharing of resources, information and best practices within the organization
- Be the subject matter expert for HR compliance as it relates to accreditation/licensure, state/federal regulations and trends in HR management

Director of Human Resources Qualifications:

- BA or MA degree in Human Resources with SPHR/PHR or SHRMCP designation preferred
- Ability to develop HR strategy and vision to support business strategies and goals
- Minimum of 4 years of experience in human resources
- Prior healthcare experience preferred
- Thorough understanding of federal and state employment laws
- Excellent computer and organizational skills required

Inquiries and expressions of interest (resume and cover letter) should be sent by email to:

Bill Gardam, CEO
Peace River Center
bgardam@peacrivercenter.org